

MEMO

To: **All Ramp Staff**
From: A. Fong
Date: November 05, 2015
Re: Vacation Bidding.

The vacation day bids are now out. The vacation bid blocks have been posted for 2016. Vacation day bids will be bid via phone in # 604-303-3764 or in person in the ramp manager's office room located in operations. Bid sheets are also available should you choose this option and are available in the ramp office. Bidding will start Monday, November 23, 2015. If you are bidding by paper, these bids will have to be in by 0800 on Monday, November 23, 2015 in the white box. Please see posted memo with call in times.

Vacation slots must be bid in blocks of 5 days minimum and awarded by seniority and divisions as per article 21.04 (b) (c) (d).

Please remember that vacation will be taken in conjunction with regular days off.

For anyone who has not completed their bid by their call in times, he/she will have their vacation slots assigned as per Article 21.04 (e).

If anyone wants to change their vacation bid they must follow the CBA article 21.04 (f) and (g).

If you are currently on a senior lead line or relief senior lead line, your vacation will be under the senior lead ratios. The same will be those on lead lines or relief lead lines, your vacation will be under the lead ratios. Ramp ratios are as follows: 1 "SL", 9 "L", 20 ramp.